

Richard Huish College

Guidelines for Homestay providers

How to apply to become a Homestay Provider

1. Contact the Huish Business School Office to request a registration form (see contact details below)
2. Complete and return the registration form to Maria Smith in the Huish Business School Office
3. A member of the Office will contact you to arrange a visit
4. One of the team will come to view the property to ensure that it is suitable for students and also to answer any questions and discuss your registration form
5. You must provide an up-to-date Landlords Gas Safety Certificate; this is a legal requirement as part of your registration. Please forward a copy to the Business and Professional Development Office
6. If you, as a Homestay provider, and the College are satisfied with the outcomes of the above process you will be included on our register of Homestay Accommodation, we will source references and start the relevant Criminal Records Bureau (CRB) checks

Accommodation

We will contact you to ask if you are able to accommodate a student. You can provide Homestay accommodation if you are a single person or a larger family.

We can find temporary accommodation for your student to stay in should you need to be away from home for any reason, including holidays and business trips.

Two character references are required should you wish to become a Homestay provider. A CRB check will also be carried out on all members of the household that are over 18 years and living in your home. Please note that Homestay providers are expected to pay for these checks (currently £52.50 per person).

Students

We require accommodation for various students attending the college:

- **EU and International Students**
These students will be enrolled onto a 1 or 2 year A-level programme. The programme commences in September every year until the following July. Students are expected to go home during the main holidays (Christmas, Easter and Summer).
- **Sports Performance (aka Sports Academies) and British Students**
These students tend to require accommodation from Monday to Friday and commute home at the weekends. Sports Performance Students occasionally may need to stay at weekends when matches/competitions take place.

If you have any questions, please do not hesitate to contact the Huish Business School Office. Please also see our Guidelines for Homestay Providers.

HUISH INTERNATIONAL

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