

Richard Huish College

Fees policy for the academic year 2018/19

For courses starting on or after 1st August 2018 to 31st July 2019

(Awaiting Corporation Approval 4th June 2018)

Approved by the Board of Governors of Richard Huish College on

1. Introduction to the 2018/19 fees policy

- 1.1 In accordance with the Articles of Government, the Board of Governors at Richard Huish College (Huish) is required to set the policy by which tuition and other fees payable are determined.
- 1.2 The Board of Governors, in setting the fees policy for 2018/19, recognise that there is a balance to be struck between maximising our income from fees against the potential barrier to learning that this approach might create.
- 1.3 For the purposes of this policy the term 'Funding Body' encompasses the Education and Skills Funding Agency (ESFA) funding: -
- students aged 16-18 full or part time,
 - students aged 19-24 and have a Learning Difficulty Assessment (LDA), an Education Health and Care Plan (EHCP), a Moving On Plan or a S139 Statement
 - Adult Skills
 - Apprenticeships in relation to levy and non-levy payers
 - Traineeships
 - Advanced Learner Loans for those aged over 19
- 1.4 This policy outlines the general fees pricing policy for 2018/19. We expect that all course fees will broadly conform to the principles as outlined accepting that there will be the need, from time to time, to flex our pricing to better reflect prevailing market conditions. The Fees Policy - Detailed Procedures document outlines how this fees policy is implemented at Huish.
- 1.5 In order to be both pro-active and reactive to changes in market conditions the detailed pricing structure setting authority is delegated to the Vice Principal Finance (VPF) using the following underlying principles:
- That our pricing enables us to compete effectively with other colleges and training providers
 - That our pricing enables us to develop existing and new markets that are strategically important to us
 - Where our market position allows to set fees that maximises our potential to generate income
 - Where appropriate, we can price activity to attract a particular cohort of students or business sector
- 1.6 The availability of funding and student eligibility criteria are both subject to change in Funding Body policy. The eligibility criteria outlined within the accompanying detailed procedures are correct at the time of authorisation by the Board of Governors. We will make all best endeavours to inform students and their sponsors if relevant of changes that may affect them at time of enrolment or through course information sheets/other marketing materials.

1.7 The college reserves the right to make such alterations to the described courses, fees, tutors, venues & services as may prove necessary. If a single class meeting is affected by venue closure and/or tutor illness but an alternative date is arranged then no refund will apply.

2. Fee structure outline

2.1 16-18 year old students do not pay a tuition fee. Huish makes a separate charge to students which covers activities not funded by the ESFA. Students accessing the Huish Performance Sport programme will be charged a fee. This will be confirmed with those students as part of the enrolment process. Circumstances under which we reserve the right to charge a fee can be found in the detailed procedures.

2.2 For qualifications supported by the ESFA where a contribution is expected from the student/their sponsor (co-funded activity), the following charges will apply:

- A tuition fee that contributes towards the cost of the teaching/delivery of the qualification/course being undertaken
- Awarding Body examination fees and/or registration fees
- Materials Fees where these costs represent a significant cost of running the activity
- A college registration fee where appropriate
- The administration fee payable for students who withdraw or fail to start the course they have enrolled on

2.3 Fees for students from outside the EU and EEA

- The price quoted will include the tuition fee, awarding body registration and/or examination fee, materials fees and other course related costs, college registration/administration fees and accommodation costs.

2.4 Commercial fee recovery courses

- The price quoted will itemise where appropriate the tuition fee, awarding body registration and/or examination fee, materials fees and other course related costs together with any college registration/administration fee.

2.5 Higher Education

- Huish charges £5,995 for Full-time HE courses. Part time fees are set at course level, details of which can be found on the college website or course publicity material.

3. General

3.1 Conditions under which refunds will be considered can be found in the detailed procedures

3.2 Huish can offer flexible payment options for certain courses and individuals, conditions can be found in the detailed procedures