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Prevent Duty Risk Assessment &, Action Plan

Introduction and Purpose

The purpose of this document is to ensure a cross-college approach to the education of staff and students on the prevention of extremism and terrorism.

The Prevent agenda is one of the four elements of CONTEST, the Government's counter-terrorism strategy. The four elements are Pursue, Prevent, Protect and Prepare. CONTEST aims to stop people becoming terrorists or supporting terrorism.

Our Duty

The Prevent Duty requires Further Education institutions to:

- Work in partnership with, and actively engage with all stakeholders and other outside agencies such as the Police, Somerset Prevent Team, and Social Services
- Ensure that all staff have undertaken appropriate training or development and share information across relevant curriculum areas
- Take steps to educate all stakeholders on the dangers of radicalisation and extremism and how to report this to an appropriate person
- Provide robust and easily accessible support and pastoral care for students

Identified Area of Risk	Outcome	Actions to be Taken	Success Criteria	Owner	When
Online Safety College IT systems allow for students and staff to access material around extremism and terrorism	To have an annual report that identifies any risks to the college	<ul style="list-style-type: none">• Complete an annual IT system test using both student and staff accounts• Link Smoothwall and MyConcern so any Level 4 or above captures are imported instantly	<ul style="list-style-type: none">• Report produced that identifies areas that need to be addressed• Where required, systems are changed, and risks prevented• MyConcern hosts all level 4 or above IT concerns and these are investigated as appropriate	DSL SMT Governors	Summer Term – IT test Ongoing referrals and investigations
Partnership working Sharing of information is not effective to support students	To proactively support the multi-agency delivery of the Prevent duty across the county	<ul style="list-style-type: none">• Continue to be a member of the Somerset Prevent Board• Share any relevant updates with all staff	<ul style="list-style-type: none">• Attendance at Somerset Prevent Board meetings• Regular updates included in staff training and termly quizzes	DSL/Safeguarding Team	Ongoing throughout the year
Bomb Threat via Phone Lack of awareness from Reception staff on how to deal with a threat over the phone	To enhance confidence and understanding of our critical incident process	<ul style="list-style-type: none">• Bomb threat script assessed and adapted for our reception staff• Rehearsal of the process with staff twice a year	<ul style="list-style-type: none">• Reception staff have a script and are confident in dealing with a phone threat• Rehearsals have taken place and learning for these has informed practice	DSL College Services Manager Reception Team	Autumn term and summer term
Staff Awareness/Training Staff knowledge and understanding of Prevent is not current	To continue to develop Staff training and awareness of Prevent in the locality	<ul style="list-style-type: none">• Share key messages at staff training events• Share intelligence from the local Prevent Board• Check understanding through termly quiz• Awareness of the greatest threat posed in Somerset which is self-initiated terrorism	<ul style="list-style-type: none">• Staff have a clear understanding of the current threats; this can be evidenced through the termly quiz results• All staff have undertaken Prevent training	Safeguarding Team HR Department	Termly staff quiz and training opportunities Ongoing

<p>Guest Speakers Staff do not share college policies with guest speakers or have an awareness of the content being delivered</p>	<p>To raise awareness of outside speakers and event management vetting procedures</p>	<ul style="list-style-type: none"> Standardised email to send to all guest speakers Safeguarding team to review selected speakers each term 	<ul style="list-style-type: none"> Staff complete the online guest speaker/visitor Prevent approval form when organising guest speaker/visitors working with students No concerns raised about guest speakers at college by either staff or students Safeguarding Team have an awareness of Guest Speakers 	<p>DSL Safeguarding Team</p>	<p>Ongoing</p>
<p>Critical Incident Insufficient understanding of the lockdown procedure by staff and students</p>	<p>To develop a tested, college wide lockdown procedure</p>	<ul style="list-style-type: none"> Develop a college procedure to action a site wide lockdown Lockdown procedure developed and put up on walls around college (in all rooms) Critical Incident process to be developed and tested Training session from Counter Terrorism policing department 	<ul style="list-style-type: none"> Critical incident process in place across college and understood by staff and students Lockdown practice ran in Autumn term Lockdown procedure in place in every room across the site <p>Video watched by Critical Incident Team Counter terrorism first aid awareness Protect UK</p>	<p>DSL SMT</p>	<p>Ongoing</p>
<p>Leadership Lack of clarity within the organisation regarding a systemic approach to respond to the Prevent duty</p>	<p>To take ownership of extremism and radicalisation concerns and appropriate oversight of the Prevent agenda</p>	<ul style="list-style-type: none"> Identified point of contact in relation to Prevent Principles of the Prevent to be included in new contracts for the delivery of services Engagement from the institution's Governors, SMT, managers and leaders Complete the Prevent duty self-assessment. How to use the Prevent duty self-assessment tool for further education - GOV.UK (www.gov.uk) 	<ul style="list-style-type: none"> Prevent added to the SMT agenda as a standing item alongside safeguarding Governors to have information shared on a regular basis Prevent principles in contracts for the delivery of services Self-assessment profile completed and changes to this action plan added if required 	<p>DSL Safeguarding Team SMT HR Department</p>	<p>Ongoing</p>

20/4/2022 - Plan reviewed by Lucy Macready – Somerset Prevent Board. Lucy to share with Cheri Fayers the Regional Prevent Education Co-ordinator for further input.